


(Sample)



**Notification of a foreign company
(For Branch Office)**

 Month day, 20XX To: Director of Tax Office			* Reference number			
		Place of tax payment	Zip code:	Telephone number: () - -		
		Address of a head office or a principal place of business				
		Country where the company is located				
		(Phonetic transcriptions in katakana)				
		Name of company, etc.				
		Corporation number				
		(Phonetic transcriptions in katakana)				
		Name of representative [Seal]				
		Address of representative				
		Zip code:	Telephone number: () - -			
We hereby notify that the company has become taxable in Japan						
Date of business commencement or anticipated business commencement in Japan		Month day, 20XX		Date of commencement of holding of assets or personal service in Japan		
		Month day, 20XX				
Business year	Starting on month day Ending on month day	Starting on month day Ending on month day	Business year	Starting on month day Ending on month day		
				Starting on month day Ending on month day		
Business purposes and type in Japan		Type and place of assets in Japan			Type	Place
Office, etc. in Japan	Name	Address				
(Remarks)			Attached documents	1 A Japanese translation of the Articles of Incorporation, etc.		
				2 Balance sheet and an inventory of assets		
				3 Documents providing an outline of business		
Whether or not "Notification of Establishment of an Office, Paying Salaries Etc." is submitted Yes/No						
Signature and seal of licensed tax accountant			[Seal]			